



Measure L Advisory Committee
1st Floor City Council Conference Room Area 'B'
Monday, February 24, 2014
APPROVED MINUTES

COMMITTEE MEMBERS

George 'Andy' Anderson, Lance 'Scott' Garver,
Michael Petersen, Phil Salvatore, Eddie Thomas

Regular Meeting – 5:30 p.m.

This meeting room is wheelchair accessible. Accommodations and access to City meetings for people with other handicaps may be requested of the City Clerk (499-5002) five working days in advance of the meeting.

CALL TO ORDER Meeting was called to order at 5:35

ROLL CALL

Present: M. Petersen, E. Thomas, P. Salvatore, S. Garver
Absent: A. Anderson, Chief R. Strand, R. McQuiston
Staff: Dennis Speer, K. Harker,

APPROVAL OF AGENDA *Motion To Approve Agenda Was Made By Mr. Garver, Seconded by Mr. Salvatore. Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain*

APPROVAL OF MINUTES *In the February 10th Approval of Agenda, the Chair noticed that it stated 5 ayes and it needed to reflect 4 ayes. Motion To Approve Minutes of February 10, 2014 Meeting as Amended Was Made By Mr. Thomas Second by Mr. Garver. Motion Carried as Amended By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain. Motion To Approve Minutes of February 18, 2014 Meeting Was Made By Mr. Thomas, Seconded by Mr. Salvatore. Motion Carried By Voice Vote of 4 Ayes, 0 Nays, 1 Absent, 0 Abstain.*

PUBLIC COMMENT OF ITEMS NOT ON AGENDA

Public comment was opened at 5:41. There was no public comment

DISCUSSION AND OTHER ACTION ITEMS

- **Revision to the executive summary**

Table 3.1 and Table 6.1 are the same and do we want to list this in the both the executive summary and in the findings. Mr. Garver shared his executive summary but felt that with the new information that was being given that it might not be what is needed to provide the accurate information.

- **Perform final confirmation of budgetary numbers being reported**

The Committee looked at the report with the actual numbers of "2012-2013 Measure L Revenue and Expenditure Report" dated 8/22/13. Some of the Committee Members would like clarity on the actual numbers. There are questions about where was the unallocated amount. Karen Harker informed the Committee that in December of 2013 the unallocated amount was brought before City Council and the Public Works

Department received funds for Engineering Services and a new Engineer Position. The Police Department used funds for Code Enforcement Officer. Most of the Committee agreed that with the new numbers they were looking at that they felt they would like to get "The lay of the land" so to speak and define what the terminology is in this report. Mr. Salvatore would like to sit down with Tess Sloan and look at the report so that they can have a clear view of what was spent and where the difference came in the Street share. He remembers that there was this 233K but doesn't understand where the amount of 598K comes from and if there was a budget adjustment.

Stan Ratorja discussed the different types of funds and how it is transferred from general funds and the gas tax funds. Mr. Salvatore was asked if he has all of the budget adjustments that were done during the 2012-2013 year time frame for the Measure L Funding. We need to have the details to what happens from the transfers to the funds so that the balances can come out to be correct. Mr. Garver thought that with this report all you had to do was make sure that if the funds add up with what was given to the Police and what was given to the Streets and the amount that was left over all equal the budgeted amount then you balance. The Chair felt that there were two questions that needed to be answered from what he was hearing:

- Information on budget amendments to Measure L Funds increase how and how was it handled
- Additional amounts of streets funds – and have the documented numbers for these additional funds.

It was agreed that Mr. Salvatore would set up a meeting with Tess Sloan along with Dennis Speer (who joined the meeting) and Michael Petersen and see if they couldn't find out where these additional funds came from and if there were documentation numbers.

Mr. Garver asked Jed McLaughlin and Dennis Speer if they could remember what was funded for the Police Department for the 2012-2013 Measure L Budget. It was recalled by both that there were: police 3 cars, 1 clerk position, 2 new hires and 2 50% veterans hires for a net of three, and \$140,000.00 for a 4.5 % cost to PERS for the officers or labor cost.

- **Discussion of possible delay of the Final report**

The Committee at this time is unable to discuss the data and meeting with Tess Sloan by the 28th of February seems like it might be difficult to get the report finished by next week. Mr. Salvatore can put into an email to Ms. Sloan asking her questions that could be answered in a timely manner. The Chair asked if the committee wanted to release the report right now or wait and submit at a later date. Ms. Harker informed the committee that the City Manager and the City Clerk both indicated that only if you were going to change the date in a permanent manner did you have to do an amendment to the resolution. If you were just going to be late there was no reason to change

anything. The Committee would like to see an Amended resolution so that it is shown that they were trying to make the date. Some Committee Members wanted to possibly change that date to later. The Committee is hoping that they can get the information that they need and their questions answered so that they can finalize the report at the March 10, 2014. Ms. Harker asked if they wanted to just change the date for this one report or if they wanted to change the date permanently. There were mixed feelings from the Committee about what they wanted to do. The Chair felt that the Committee still needs to change the date of the report to a later date from the February 28 of each year to allow the committee time to make sure that they had time to read the CAFR and have all of the facts in place. This might change the dates that the quarterly reports go out and the Committee would have to take a look at this. Ms. Harker will do an Amending resolution to 13-01 with several versions so that the Committee can take a look and vote on one at the March 10, 2014 meeting.

Public Comment:

Stan Ratorja would just like to see the report done before the budget hearings get started this year. Mr. Taylor agreed with Mr. Ratorja.

- **Approval of Final Report**

Carried over to the March 10, 2014 meeting.

Due to the size or varies topics in the Measure L Citizen's Oversight Committee following motions are being requested to approve each section of the Final Report:

1. *Motion To Approve the Executive Summary of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
2. *Motion To Approve the Table of Contents of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr. , Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
3. *Motion To Approve the Introduction of the Measure L Citizen's Oversight Committee of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr. Thomas, Seconded by Mr. Anderson Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
4. *Motion To Approve the Section 2 Origin and Purpose of the Measure L Citizen's Oversight Committee of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
5. *Motion To Approve the Section 3 City Budget Analysis of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*

6. *Motion To Approve the Section 4 Record of Actions Concerning Measure L Funds of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
7. *Motion To Approve the Section 5 Public Comments of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
8. *Motion To Approve the Section 6 Summary of Findings of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
9. *Motion To Approve the Section 7 Future Reports of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
10. *Motion To Approve the Section 8 References of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
11. *Motion To Approve the Section 9 Distribution of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*
12. *Motion To Approve the Section 10 Appendices of the Annual Report of the Measure L Citizen's Oversight Committee Was Made By Mr., Seconded by Mr. Motion Carried By Voice Vote of Ayes, 0 Nays, 0 Absent, 0 Abstain.*

MEMBER COMMENTS

Mr. Garver – Thanked Stan and Jerry for their continued participation with historical information. Without it, it would be hard to understand some of the budget information.

Mr. Thomas – getting down to the nitty gritty of the report. Phil has a lot more work to do but I think that we are close to getting the final report done.

Mr. Petersen – glad that we caught this before the report came out. Will work with staff to get the final numbers and move forward with the final report and the corrections.

SUPPORT STAFF COMMENTS

Dennis Speer – apologize for being late but I was at the Oversight Board Committee Meeting
The Public Works Department is moving forward with micropaving contracts with the Streets Supervisor and City Engineer. Three years have elapse is the PMS came out and the contractor needed to come out to look at what we can still Micropave. Also, after

checking our funding sources the Department confirmed that Measure L Funds were used to Micropave Las Flores Avenue from Norma Avenue to North China Lake Blvd.

FUTURE AGENDA ITEMS

- Changes of Final Report and Confirmation of Budgetary Numbers
- Amending Resolution for the Final Report
 - Discuss and Approve the Resolution
- Discussion to Council of Presentation to Council
- Approval of Final Report

NEXT MEETING:

- **March 10, 2014**

ADJOURNMENT: Meeting was adjourned at 6:52.